

# CLEAR COMMUNICATION GUIDE

## PROMOTES HARMONY

Listen intently, distraction free

Acknowledge and validate

Curiosity, seek to understand

Focus on the common goal

Consult and inform

Accountable to a clear path forward

## PROMOTES DISCORD

Multi-tasking while interacting

Be dismissive of input

Single-focused, rushed

Throw rocks, drop problems and run

Under-value input, overrun others

Unsure of what's next