

System Overview

What is the name of the System?

Who are the participants defining this system?

What is the purpose of the system? What is the goal or the aim?

Who are the customers of the system? Define all persons or roles (customers) who will receive an output of the system? Be thorough.

Example: when the restaurant chef makes a dish, the customers are the server and the patron.

What are the chosen inputs of the system? Inputs within your control.

What are the imposed inputs of the system? Inputs out of your control.

What are the outputs of the system?

What waste occurs in order for the system to produce its outputs?

Example: to prepare a meal, there is food waste from portions of meat or vegetables that are cut and discarded. There is waste in energy or water used to prepare the dish.



System Components

What are the components of the System? How are they related?

[diagram the components and include the information listed above]

Action Items and Key Discussions

What are the action items still to be addressed in order to define this system?

Action Items:

- 1.
- 2.
- 3.
- 4.
- 5.

What are the key discussion points that helped to define this system?

Key Discussions:

- 1.
- 2.
- 3.
- 4.
- 5.